

Comma Basic Uses

- Use a comma before a conjunction (*and, but, for, nor, or, so, and yet*) to join two independent clauses.
- Use a comma after an introductory clause or phrase.



- Use a comma to separate each item in a series.
- Use a comma to set off direct quotations.

- Use commas with dates, addresses, titles, and numbers.
- To shift between the main discourse and a quotation, use a comma.



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